



Island City Academy
6421 S. Clinton Trail
Eaton Rapids, MI 48827

Job Title: Elementary Teacher (K – 4th Grade)

Employed By: Access Educational HR

Supervisor: School Administrator

Location: Island City Academy

FLSA Status: Full Time

Salary: \$40,000*

Job Summary

The Classroom Teacher for Grades K - 4 at Island City Academy is responsible for providing a safe and nurturing learning environment for students. The teacher will be responsible for planning and implementing instructional activities that meet the needs of students and align with state standards. The teacher will also be responsible for assessing student progress and communicating with parents/guardians.

Job Duties

- Provide direct individual instructional support to pupils as designed by Teacher
- Provide a welcoming atmosphere for discussion with students, parents, coworkers, and the community
- Assist Teacher with managing classroom to encourage a learning atmosphere
- Monitor student behavior and maintain control in the classroom
- Implement individualized study programs created by Teacher
- Attend meetings as required by supervisor
- Collaborate with staff to create a culture of learning
- Participate in strategy sessions
- Other duties as assigned

CANDIDATE QUALIFICATIONS:

- Must possess a valid Michigan elementary teaching certificate
- Knowledge of and commitment to best practices as supported by current research to teach the District's adopted curriculum; willingness to attend workshops to strengthen skills
- Experience and expertise with differentiated and data based small group instruction; knowledge of Michigan's Literacy Essentials practices for grades K-4; able to apply research based instructional practices in vocabulary, fluency, word study, comprehension and phonemic awareness
- Knowledge of Michigan's Essential Instructional Practices in Mathematics
- Must support and participate in the schools' efforts to create a positive school climate and promote appropriate student behavior
- Must support inclusionary classroom practices, be willing to work with special needs students, special education co-teacher, and assigned aides
- Ability to integrate technology into the curriculum
- Excellent classroom management skills
- Ability to use assessments and student data to drive meaningful instruction
- Committed to working in a high-profile school and being a part of a professional learning community



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- Willingness to maintain/facilitate frequent conversations/communication with parents outside of the designated Parent/Teacher Conferences
- Keep informed of and comply with state, district, and school regulations and policies for teachers
- Compile, maintain, and file all reports, records, and other documents required

Physical and Mental Requirements

- Job requires extended use of computer
- Ability to sit, stand, walk, speak, listen, taste, and smell
- May need to manually, lift, carry, pull, or push heavy objects or materials
- Occasional stooping, bending, and reaching

Work Environment

- Typically quiet environment with sporadic periods of loud noise
- Classroom environment with heat and air-conditioning

A COMPLETED ONLINE APPLICATION IS REQUIRED: See application instructions at www.islandcity.org under Human Resources - Employment Opportunities. Questions regarding this position can be directed to: Wm. Aaron Warren, School Administrator Telephone: 517/663-0111 Email: wawarren@islandcity.org